



COVID-19 Risk Assessment  
August 2020

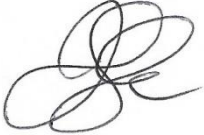


	Bury AFC COVID 19 Risk Assessment	
	Activity: Matchday Operations	League: Northwest Counties Division One North
	COVID 19 officer:	Marcel de Matas
	Venue: The Neuen Stadium, Colshaw Close East, Radcliffe, Manchester, M26 3PE	

Bury AFC aim to provide a safe environment for all players, coaches, volunteers and spectators whilst following the government guidance and additional guidance issued by The FA, The Manchester Football Association and the National League (North West Counties)

Version	0.1	Issued by	Bury AFC board
Issue date	12/8/20	Review date	13/09/20
Document created by	Helen Richardson	Reference	BAFC COVID-19 _1 (Aug 2020)

Approved by	Chris Murray	Position	Chairman
Signature		Approved date	14/08/2020

Approved by	Ian Coyle	Position	Club secretary
Signature		Approved date	14/08/20

Issue	Date	Comments
0.1	12/8/20	Version 1 Draft

References:

Government guidance issued at: <https://www.gov.uk/coronavirus>

NHS guidance issued at: <https://www.nhs.uk/conditions/coronavirus-covid-19/>

The FA guidance issued at:

<https://www.thefa.com/-/media/thefacom-new/files/get-involved/2020/detailed-covid-19-guidance-on-re-starting-competitive-grassroots-football.ashx>



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<https://www.thefa.com/-/media/thefacom-new/files/get-involved/2020/return-of-outdoor-competitive-grassroots-football-fags.ashx>  
<https://www.thefa.com/-/media/thefacom-new/files/get-involved/2020/summary-of-covid-19-guidance-on-re-starting-competitive-grassroots-football.ashx>  
<https://www.thefa.com/-/media/thefacom-new/files/get-involved/2020/covid-19-risk-assessment-guidance-and-template.ashx>
<https://www.thefa.com/-/media/thefacom-new/files/get-involved/2020/clubs-and-coaches---covid-19-first-aid-guidance-for-returning-to-competitive-grassroots-football.ashx>

The National league guidance issued at: <https://www.thefa.com/-/media/thefacom-new/files/get-involved/2020/nls-pyramid-guidance.ashx?la=en>

Risk Assessment: Prior to the event						
Ref	Hazard- The spread of COVID-19	Who is at risk?	Risk rating	Controls/ Mitigations Measures	Health and Safety information/Actions	Residual risk
1	Any attendees including players, team management, officials, volunteers, spectators showing symptoms of COVID-19	Players, Team management, Officials, Volunteer committee members, Matchday Volunteers, Spectators	Medium	<ol style="list-style-type: none"> <li>1) Anyone showing signs of symptoms or who resides in the same household as someone displaying symptoms including:               <ul style="list-style-type: none"> <li>➤ Fever (a high temperature above 37.8°C)</li> <li>➤ A new continuous cough</li> <li>➤ A loss or change to sense of smell or taste</li> </ul>               must not attend the ground/venue and must follow the <a href="#">government guidelines</a> for self-isolation.             </li> <li>2) Anyone who has been advised by the NHS test and trace service to isolate/quarantine must not attend the ground/venue. Players must inform the team manager and COVID-19 officer if they have been contacted by the NHS service and advised to isolate/quarantine.</li> <li>3) If anyone becomes symptomatic during the event, they should immediately remove themselves from the venue and return home. <a href="#">NHS Guidance</a> on further management of symptoms to be followed.</li> </ol>	<p>A record must be kept of anyone reporting symptoms</p> <p>A record must be kept of any attendees from the opposing team including the matchday officials.</p> <p>Data to be protected in line with GDPR</p> <p><b>Note:</b> Residual risk remains due to the possibility of people being asymptomatic</p>	Medium




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2	Travel	Players, Team management, Officials, Volunteer committee members, Matchday Volunteers, Spectators	Medium	<ol style="list-style-type: none"> <li>1) All participants and attendees must minimise the use of public transport and refrain from sharing vehicles</li> <li>2) Any player unable to use their private vehicle must inform the team manager and alternatives method of transport discussed</li> </ol>	<p>Participants who do have to travel with someone from outside their household/support bubble should try to ensure:</p> <ul style="list-style-type: none"> <li>- windows are kept open for ventilation</li> <li>- passengers face away from each other</li> <li>- passengers consider wearing a face covering</li> <li>- regular hand sanitisation</li> <li>- passengers should wash their hands using water and soap at the first opportunity</li> </ul>	Low
3	Arrival of players/officials/Volunteers	Players, Officials, Team management, volunteer committee members, matchdays volunteers	Low	<ol style="list-style-type: none"> <li>1) Designated parking will be available for players and matchday officials</li> <li>2) Players and officials to proceed to the designated holding area</li> <li>3) Players and officials must adhere to <a href="#">social distancing guidelines</a> at all times</li> </ol>	Hand sanitising stations will be set up which players and officials must use before entering the changing room area	Low
4	Arrival of spectators (Parking)	Players, Team management, Officials, Volunteer committee members, Matchday Volunteers, Stewards, spectators	Low	<ol style="list-style-type: none"> <li>1) Parking on the site will be designated for players and officials of both teams</li> <li>2) Additional parking will available for disabled fans</li> <li>3) Players, officials and spectators must adhere</li> </ol>	Single entry for vehicles allows effective parking management	Low



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				to social distancing guidance at all times		
5	Toilets (shared facilities)	Players, Team management, Officials, Volunteer committee members, Matchday Volunteers, Stewards, spectators	Medium	<ol style="list-style-type: none"> <li>1) Toilets will be cleaned on a regular basis including hand contact surfaces</li> <li>2) Access to running water and soap for handwashing</li> <li>3) Hand sanitisation points located at entrance/exit to toilet facilities</li> <li>4) Signage to encourage handwashing in line with <a href="#">NHS guidance</a></li> <li>5) Users to adhere to social distancing</li> </ol>	Cleaners will be provided with PPE	Low
6	Refreshments	Players, Team management, Officials, Volunteer committee members, Matchday Volunteers, Stewards, spectators	Medium	<ol style="list-style-type: none"> <li>1) Players are to bring their own water bottles and ensure this is clearly labelled. Players are not to share water bottles</li> <li>2) The bar will be open for refreshments and the number of people allowed to enter will be limited</li> <li>3) Hand sanitisation points will be available on entry/exit to the bar</li> <li>4) Toilets will be available with access to hand washing facilities</li> <li>5) If other catering facilities are utilised e.g. pop up bar/mobile catering van then queuing should follow <a href="#">social distancing guidance</a></li> <li>6) Contactless payments will be encouraged where possible, in addition an app will be made available for supporters to pre-order</li> </ol>	Signage will be available to encourage social distancing in the bar area	Low

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				<p>their drinks and collect from a designated point to reduce queuing inside</p> <p>7) All attendees to follow venue providers measures.</p>		
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Risk Assessment: <u>During the event</u>						
Ref	Hazard- The spread of COVID-19	Who is at risk?	Risk rating	Controls/ Mitigations Measures	Health and Safety information/Actions	Residual risk
1	Changing rooms	Players, Team management, Officials, Volunteer committee	High	<ol style="list-style-type: none"> <li>1) The changing rooms must only be used the minimum amount of time possible</li> <li>2) Number of users will be restricted</li> <li>3) Toilets and showers will be available although players and officials will be encouraged to shower at home</li> <li>4) If players desire to use showers then 2</li> </ol>	Guidelines will be shared with visiting teams and asked that they follow them	Low



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				<p>players at any one time per 4 shower unit</p> <p>5) Hand sanitiser will be available within the changing rooms</p> <p>6) Social distancing <a href="#">guidance</a> to be followed including team talks, warm ups and cool downs and interactions between players, referees and officials</p> <p>7) Team talks will be encouraged to take place outside</p>		
2	Entrance to the ground for spectators	Players, Team management, Officials, Volunteer committee members, Matchday Volunteers, Stewards, spectators	Medium	<p>1) When spectators arrive at the turnstiles, they must:</p> <ul style="list-style-type: none"> <li>➤ Ensure social distancing of 2m when queuing or 1m+ with additional measures such as wearing a face covering or queuing facing away from each other</li> <li>➤ Ensure they use hand sanitisation points on entry at the turnstiles</li> <li>➤ Follow any guidance given by the turnstile operator/gateman</li> <li>➤ Add their name and contact details to forms available and place into the allocated secure box to support test and trace. In addition, fans using season cards with chip ID will have information stored electronically to aid test and trace.</li> </ul>	Turnstile operators/cashiers to be behind screened cash desks Hand sanitiser available to use Gates will be open from 1.0 hour prior to kick off and supports are encouraged to arrive early to ease congestion	Low
3	Contact with surfaces	Players, Team	Medium	1) Doors will be kept open throughout the	Cleaners will be provided	Low



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	including doors/gates/handles	management, Officials, Volunteer committee members, Matchday Volunteers, Stewards, spectators		<p>site as much as possible to avoid the need for touching handles although in some areas this will not be possible e.g. changing rooms</p> <p>2) Hand sanitising points will be made available at all entrances and exits with signage</p> <p>3) Regular cleaning will be undertaken of hand contact points</p> <p>4) Spectators/attendees will be encouraged to bring their own hand sanitisers for regular use</p>	with PPE  Cleaning should follow the <a href="#">government guidance</a>	
4	Use of equipment	Players, team management, Officials, Volunteer committee	Medium	<p>1) Where equipment is required to be used then users to ensure hands are sanitised or washed frequently</p> <p>2) Bibs are not to be shared</p> <p>3) Hand contact with footballs must be kept to a minimum</p> <p>4) Footballs and other equipment e.g. cones to be cleaned prior to use</p>	Cleaning should follow the <a href="#">government guidance</a>	Low
5	Terraces	Spectators, Volunteer committee, matchday volunteers, stewards	Medium	<p>1) Walkways and terraces will be kept clear of obstructions and spectators will be reminded to adhere to social distancing using signage and tannoy announcements</p> <p>2) Matchday volunteers in high vis will provide guidance where required on</p>	Limited covered terracing may result in spectators gathering too closely in poor weather	Low





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				maintaining social distancing		
6	Lodge End stand	Spectators, Volunteer committee, matchday volunteers, stewards	Medium	<ol style="list-style-type: none"> <li>1) Some seating will be put out of use to ensure social distancing can be maintained</li> <li>2) Matchday volunteers in high vis will provide guidance where required on seating and maintaining social distancing</li> </ol>		Low
7	Treatment of injuries	Players, First aider, club physio	High	<ol style="list-style-type: none"> <li>1) Medical provision and treatment must only be administered in an emergency that threatens life or limb(s)</li> <li>2) Therapies undertaken by the club physio e.g. strappings and rubdowns are only permitted with the relevant PPE</li> <li>3) Club medic/first aider to wear appropriate PPE</li> <li>4) In the event of an emergency which threatens life the <a href="#">government guidance</a> on resuscitation is to be followed</li> <li>5) In the event of the treatment room being utilised social distancing must be observed</li> <li>6) In the event of a blood/bodily fluid spill arrangements will be made for the soiled material to be double bagged and disposed of as clinical waste.</li> <li>7) Waste to be removed and disposed of in line with <a href="#">government guidance</a></li> </ol>	<p>PPE will be available for the club first aider/physio</p> <p>After providing treatment the person administering first aid must clean their hands thoroughly with soap and water or hand sanitiser at the first available opportunity</p> <p>Suitable PPE must be worn when dealing with a blood/bodily spill</p>	Low
8	Litter bins	Players, Team	Medium	<ol style="list-style-type: none"> <li>1) Litter bins will be supplied around the site</li> </ol>	PPE to be supplied to	Low



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		management, Officials, Volunteer committee members, Matchday Volunteers, Stewards, spectators		2) Litter bins to be emptied by volunteers wearing the appropriate PPE	volunteers	
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Risk Assessment: After the event						
Ref	Hazard- The spread of COVID-19	Who is at risk?	Risk rating	Controls/ Mitigations Measures	Health and Safety information/Actions	Residual risk
1	Leaving the premises	Players, Team management, Officials, Volunteer committee members, Matchday Volunteers, Spectators	Medium	1) All exit gates will be open prior to the end of the match to encourage staggered exit 2) Spectators will be reminded of the need for social distancing via the tannoy 3) Matchday volunteers in high vis will provide guidance where required on seating and maintaining social distancing	Cars will be kept onsite until spectators/pedestrians have exited the premises	Low
2	Subsequent development of COVID-19 symptoms	Players, Team management, Officials, Volunteer committee members, Matchday Volunteers, Spectators	Low	1) If any attendee starts with any of the symptoms of COVID-19 within a 14-day period of the event and subsequently tests positive for COVID-19, the COVID officer or club secretary must be notified immediately 2) Advice to be sought from the NHS trace and trace service	Data to be protected in line with GDPR  Contact information for attendees to be retained for a period of 21 days to assist test and trace service	Low

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3	Personal hygiene	Players, Team management, Officials, Volunteer committee members, Matchday Volunteers, Spectators	Medium	<ul style="list-style-type: none"> <li>1) All attendees are encouraged to effectively wash their hands after attending the event following the <a href="#">NHS guidance</a> for handwashing</li> <li>2) Players, volunteers and spectators will be reminded of the importance of having good hand and respiratory hygiene practices</li> </ul>		Low
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In addition to the above controls regards should be given the [code of behaviour](#) issued by The FA

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|---|-----------------------------------|
| 1. Be aware of your own personal health | 4. Be responsible                 |
| 2. Practice good hygiene                | 5. Support the NHS Test and Trace |
| 3. Maintain social distancing           | 6. Be aware of others             |